



# Defense Logistics Agency

## Defense National Stockpile Center

### IGD 1004: OBJECTIVES, TARGETS AND PROGRAMS

#### 1.0 PURPOSE

#### 2.0 PROCESS

#### 3.0 EXAMPLES OF ESOHMS SUPPORTING DOCUMENTATION REFERENCES

##### Table 5a- Environmental, Safety and Occupational Health Objectives and Targets, Keyed to Significant Environmental Aspects and ESOH Policy

#### **1.0 PURPOSE**

DNSC establishes, maintains and documents environmental, safety and occupational health objectives, targets and programs at the Depot. These objectives and targets link to the relevant functions and activities at the Depot with its "Significant Environmental Aspects" and "Safety and Occupational Health Risks." This IGD applies to all employees of DNSC who are responsible for defining, assessing and updating environmental aspects, and safety and occupational health risks for DNSC.

#### **2.0 PROCESS**

##### **2.1 DNSC's Environmental, Safety and Occupational Health Policy Statement**

DNSC's Environmental, Safety and Occupational Health Policy Statement describes the DNSC's commitment to excellence through proactive environmental, safety and occupational health management such as:

- a) Complying with applicable environmental laws and regulations.
- b) Continually improving performance.
- c) Promoting environmental stewardship through prevention of pollution and improving natural resources in the regions in which we operate.
- d) Providing adequate resources to meet our ESOH commitments by integrating ESOH considerations into our business planning process, etc.

This ESOH Policy Statement also provides the framework for developing and integrating environmental objectives and targets into DNSC's planning cycle. All established environmental objectives and targets are consistent with the [ESOH Policy Statement](#).



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### 2.2 Strategic Planning

The following issues are considered when establishing and reviewing ESOH objectives:

- a) Legal and other requirements to which the organization subscribes.
- b) Significant environmental aspects and SOH risks.
- c) Technological options.
- d) Financial, operational and business requirements.
- e) Views of interested parties, etc.
- f) Ability to be measured

Specifically, the Chief, Environmental Management Division (Management's ESOHMS Representative) coordinates development of ESOH objectives and targets for DNSC. The DNSC Administrator periodically reviews the performance relative to existing objects, goals and targets.

### 2.3 Directorate of Environmental Management and Safety (DNSC-E)

DNSC-E measures and monitors DNSC's ESOH performance and ensures that all ESOH targets and objectives are consistent with the [DNSC Environmental, Safety and Occupational Health Policy Statement](#). Additionally, DNSC-E prepares and submits semi-annually to headquarters, Defense Logistics Agency, a measures of merit (MOM) report that summarizes environmental performance.

### 2.4 DNSC Employee Performance Appraisals

Each DNSC employee receives an annual individual performance appraisal that evaluates the employee job activities. Applicable employees have a statement in their position description that includes ESOH performance.

### 2.5 ESOH Objectives and Targets Linked to Environmental Aspects, SOH Risks and Policy Statement

[Table 5a](#) IGD 1004 SOH Risks – “Environmental, Safety and Occupational Health Objectives and Targets keyed to Significant Environmental Aspects and ESOH Policy” aligns the Depot's objectives and targets to its significant environmental aspects, safety and occupational health risks and ESOH policy. DNSC-E in conjunction with the Directorate of Stockpile Operations ensures that the ESOH objectives and targets and programs keyed to environmental aspects, safety and occupational health risks and ESOH policy reflects the current operating conditions and be included in the review and update the document annually or as necessary. Additionally the goals, targets and objectives will be reviewed in relationship to environmental aspects, and safety and occupational health risks annually during management meetings or as necessary, and EMS audit debriefing meetings.



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### 3.0 EXAMPLES OF ESOHMS SUPPORTING DOCUMENTATION REFERENCES

The references listed below are not intended to be all inclusive but rather to provide examples of typical documentation and records, illustrative of the ESOHMS and are not necessarily controlled by this ESOHMS Manual.

- 3.1 **DNSC Measures of Merit Report**
- 3.2 [DNSC Environmental, Safety and Occupational Health Plan for 2005](#)
- 3.3 [DNSC Program Objectives Memorandum: Environmental Quality and Recurring Compliance Costs](#)
- 3.4 **DNSC Employee Position Description**
- 3.5 [Table 5a, Environmental, Safety and Occupational Health Objectives and Targets, Keyed to Significant Environmental Aspects and ESOH Policy](#)

Table 5a									
Environmental, Safety and Occupational Health Objectives, Targets, and Implementation Plans, Keyed to ESOH Policy									
Implementation Strategy Item No.	Item No*	Activity	Measurable Objective	Corresponding Targets	Implementation Plan Action Items	Cognizant Personnel	Date of Initiation	Date of Completion	ESOHMS Policy Reference
1	E.1	Outloading commodity	Establish skill codes for field personnel to train in commodity storage and handling	Conduct and document training of 50% of field staff with applicable skill codes	Create and establish a database to track and document training compliant with skill codes	DNSC-R	10/1/2004	4/1/2005	2, 3
			Regulatory Compliance	No Notices of Violation (NOVs)	Conduct compliance Audits and Corrective Actions	DNSC-DI	10/1/2004	9/30/2005	2
				Apply best management practices (BMPs) at 50% of staffed sites	Apply potential BMPs at staffed sites and select appropriate options and implement	DNSC-E	10/1/2004	9/30/2005	6
				Beneficial use considered for	Establish a process for	DNSC	10/1/2004	9/30/2005	6, 8, 9



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				commodity disposal	commodity transfer				
				Site accepted for Re-Use	Establish a process for commodity transfer	DNSC	10/1/2004	9/30/2005	6, 8, 9
2	E.2	Mercury Management	Mercury vapor emissions are within safe exposure limits	All vapor measurements are within DNSC exposure level of 25,000ng Hg/cubic meter	Mercury inspections or as noted in Mercury Inspection Plan	DNSC-E/O	10/1/2004	9/30/2005	1, 2, 3, 10
3	E.3	Lead Management	Fugitive dust does not exceed action level	Conduct lead inspections as noted in OSHA compliance	Developing a process optimization procedure for lead inspections	DNSC-E/O	10/1/2004	9/30/2005	1, 2, 3, 10
4	E.4	Thorium Nitrate Management	Emissions do not exceed action level	Employee exposure less than allowable dose	Implement radiation Protection Plan	DNSC-E/O	9/1/2004	9/30/2005	1, 2, 3, 10
5	S.2	Ergonomics	Execute DNSC ergonomics plan	30% of workstations have been assessed for compliance with the ergonomics plan	Execute Ergonomics Plan and assessment of workstations	DNSC-E/O	10/2004	9/2005	3, 5, 10
	E.5	Office Activities	Reduce paper use associated with travel voucher system	100% of all field personnel will use DTS.	Employ DTS at all depots	ALL	8/2004	9/30/2005	6, 8
6		Safety Inspections (See Table 2 in IGD 1002 - Items S.1 through S.5)	Execute the Safety and Occupational Health Plan	Completion of Safety Inspections at Every Staffed Depot	Execution of the Environmental, Safety and Occupational Health Plan for 2005	DNSC-E/O	10/2004	9/2005	1, 5

\*Refer to Tables 1 & 2 in [IGD1002](#).

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